

At a regular meeting of the Board of Trustees of the Village of Morrisville held the 14th day of April, 2022, via a hybrid method allowing for attendance both by videoconferencing and in person at the Town of Eaton Municipal Offices, 35 Cedar Street, Morrisville, there were:

Present:	Thomas Lane (in person)	Mayor
	Michael Higgins (in person)	Trustee
	Kathleen Roher (in person)	Trustee
	William Donnelly (in person)	Trustee
	Judy Scholefield (videoconferencing)	Trustee
	Nadine Bell (videoconferencing)	Attorney
	Amy Will (in person)	Clerk-Treasurer

Others: Tracy Akers and Jim Harp, residents.

Mayor Lane opened the meeting at 7:00 p.m. with the Pledge of Allegiance.

Minutes of the March 10, 2022 and March 24, 2022 meetings were reviewed. Trustee Roher made a motion to adopt the minutes as written, seconded by Trustee Higgins. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
William Donnelly	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Thomas Lane	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

The board discussed a Park Use Permit application submitted by Bonny Keys. She requested use of the Cedar Street Park on May 5th for a gathering to celebrate the National Day of Prayer. Mrs. Keys was granted a similar permit last year for this event. Clerk Will noted the required certificate of insurance was not submitted with the application. Trustee Donnelly made a motion to approve the application of Bonny Keys for use of the Cedar Street Park on May 5, 2022, subject to the required proof of insurance submitted by May 1, 2022, seconded by Trustee Scholefield. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
William Donnelly	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Thomas Lane	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Public Hearing regarding 2022-2023 Operating Budgets: Mayor Lane opened the public hearing at 7:05 p.m. Jim Harp asked whether any paving is planned in the village. Mayor Lane said it depends on how much time the DPW has, but Amherst Circle is at the top of the list. Mr. Harp questioned whether we are going to do the whole road at once. He noted last time it was only slurry sealed and is not holding up. Mr. Harp also asked why there were no shoulders installed on the streets that were paved last year. He said there is a substantial drop off in some areas and questioned whether the shoulder work is going to be done by the village. Mayor Lane said he would speak to Superintendent Commins about this and get back to Mr. Harp.

With no additional public comment, Mayor Lane closed the public hearing at 7:14 p.m.

Trustee Higgins made a motion to adopt Resolution Number 22-06, seconded by Trustee Donnelly.

**RESOLUTION NO. 22-06
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION ADOPTING THE TENTATIVE BUDGET, AS REVISED, AS THE BUDGET FOR THE
VILLAGE OF MORRISVILLE FOR THE FISCAL YEAR COMMENCING JUNE 1, 2022 AND
ENDING MAY 31, 2023 MAKING APPROPRIATIONS FOR THE CONDUCT OF VILLAGE
GOVERNMENT AND ESTABLISHING THE RATES OF COMPENSATION FOR OFFICERS AND
EMPLOYEES FOR SUCH PERIOD.**

WHEREAS, this Board has met at the time and place specified in the notice of public hearing on the tentative budget and heard all persons desiring to be heard thereon; now, therefore, be it

RESOLVED, that the tentative budget as amended and revised and as hereinafter set forth is hereby adopted and that the amounts stated in the columns titled "Adopted" be and they hereby are appropriated for the objects and purposes specified and the salaries and wages stated in the "Schedule of Salaries and Wages" of such budget shall be and are hereby fixed at the amounts shown therein effective June 1, 2022.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
William Donnelly	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Thomas Lane	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Mayor Lane made a motion to adopt Resolution Number 22-07, seconded by Trustee Donnelly.

**RESOLUTION NO. 22-07
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION TO ADOPT THE FINAL WATER/SEWER
EQUIVALENT DWELLING UNIT (EDU) ROLL
FOR THE 2022-2023 FISCAL YEAR**

WHEREAS, pursuant to the provisions of Section 149-33 of the Code of the Village of Morrisville, the Village Clerk has presented the Board of Trustees with the "Tentative EDU Roll" of the Village listing all EDU charges assigned to each parcel of real property within the Village, and

WHEREAS, the Board of Trustees has heard all duly filed appeals to the Tentative EDU Roll, and has made all modifications to the Tentative EDU Roll, which, in the judgment of the Board of Trustees, are just and proper.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the Board of Trustees of the Village of Morrisville hereby adopts the “2022 Final EDU Roll” which shall remain in effect and applicable throughout the 2022-2023 fiscal year, and the Village Clerk is hereby directed to sign and date said Roll, along with a certification that said Roll is the 2022 Final EDU Roll duly adopted by the Board of Trustees this date.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
William Donnelly	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Thomas Lane	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Public Comment: None.

Code Enforcement: CEO Sutton provided a written report for review. Trustee Donnelly noted that the same addresses show up on this report again and again for receiving violation notices, specifically for leaving trash cans out. Mayor Lane said we’ve been over this and these notices are a waste of the CEO’s time. Trustee Donnelly questioned why the CEO couldn’t remove the cans from the street and place them by the home. Attorney Bell cautioned against this. She said it may seem minor, and the neighborly thing to do, but when you start to move or remove personal property it may become an issue. The purpose of giving notice of the violation is to provide the property owner an opportunity to correct it or that the village will. Trustee Roher questioned whether appearance tickets could be issued. Trustee Higgins said the violations are primarily at rooming houses and asked if the village could deny the certificate of occupancy. Trustee Lane suggested we get away from these notices and just issue tickets. He will meet with CEO Sutton regarding this.

Department of Public Works: Mayor Lane said the DPW is quite busy marking utility lines for the NYSEG gas line replacement project in the village. NYSEG is currently on Ames Lane and Burrough’s Lane.

Historic Preservation Commission: Trustee Roher said they are continuing with plans for the Landmark Day/community event. It will be held at the end of July, with a tentative time of 1:00 p.m. to 5:00 p.m.

Planning Board/Zoning Board of Appeals: No activity.

Youth Commission: Trustee Roher questioned when the village will advertise for the open position. She said there is a lot the person will need to work through with the school district and it may limit what we can do at least for this year. Mayor Lane said he will obtain the job description from Madison County so an ad can be created.

Campus/Community Committee: Trustee Roher said the East Egg Hunt is scheduled for this Saturday. It will be modified from prior years due to the pandemic and won’t include prizes or the Easter Bunny.

Trustee: Trustee Roher suggested the village have property lines marked where it adjoins private property, similar to what is being done at the Village Office. This would be helpful in determining where our responsibility for maintenance lies. She will speak with Superintendent Commins and create a list of locations for the board to consider.

Trustee Roher also noted the banks along Route 20 on the east side of the village have many fallen trees and branches. She would like to ask the state to clean that area up as it’s very unsightly.

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Trustee Roher has quotes for the speed radar signs, which are all approximately the same price. She said it's just a matter of deciding if we want to slowly embark on this and get them in a few spots to see if it's effective. Mayor Lane suggested one location, the main trouble area which is the school zone on Eaton Street.

Mayor: Mayor Lane thanked the board and Clerk Will for their hard work in putting the budget together.

Clerk-Treasurer Report: The board was provided financial reports detailing income and expenditures to date by fund, as well as the amount outstanding for water/sewer bills.

Clerk Will advised the board that the majority of the basement windows at the Village Office are broken. She provided a quote from Clearview Vinyl to replace the windows in the amount of \$960.00. She noted that this vendor is unable to install the windows, however, as they are significantly behind due to staffing issues. Mayor Lane suggested additional quotes be obtained to include installation. He also noted that we have the materials for the roof at the DPW building in storage because our staff hasn't had time to install. Mayor Lane spoke to Superintendent Commins about obtaining three quotes that as well. He hopes to have those for the May board meeting.

Trustee Roher made a motion approving the contract for indigent food services programs with St. Joan of Arc Parish, seconded by Mayor Lane. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
William Donnelly	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Thomas Lane	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Trustee Roher made a motion authorizing the following adjustments to water/sewer accounts: Douglas (Acct 000245) \$27.32 for penalty assessed in error, Thomas (Acct 001065) \$195.52 for metered pool use, and Phillips (Acct 000295) \$50.00 for village use of service after water main break, seconded by Trustee Higgins. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
William Donnelly	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Thomas Lane	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Mayor Lane made a motion authorizing the following budget transfers, seconded by Trustee Higgins: A1620.42-2 (Village Office Maintenance) \$500.00 from A1990.4 (Contingency), A6143.41 (Food Assistance-Food Pantry) \$500.00 from A1990.4 (Contingency), F8310.43 \$200.00 from F1990.91 (Contingency), G8130.2-2 \$200.00 from G1990.4 (Contingency), G8130.4-2 (Lab Testing) \$1,000 from G1990.4 (Contingency);

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Account	Subsidiary Account	Debit	Credit
A522 Expenditures		\$5,487.66	
A1410.49 Clerk Contractual	\$2,990.00		
A1410.43 Clerk Equipment	\$1,665.10		
A3620.2 Code Enforcement Equipment	\$ 832.56		
A200 Cash			\$5,487.66
Account	Subsidiary Account	Debit	Credit
A688 Other Liabilities		\$5,487.66	
A980 Revenues			\$5,487.66
A4089 Federal Aid, Other	\$5,487.66		
Account	Subsidiary Account	Debit	Credit
A688 Other Liabilities		\$3,518.08	
A980 Revenues			\$3,518.08
A4089 Federal Aid, Other	\$3,518.08		
A9901.9 Transfers, Other Funds (to Water Fund)		\$3,518.08	
F5031 Interfund Transfer (from General Fund)			\$3,518.08

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
William Donnelly	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Thomas Lane	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Clerk Will advised the board that the SUNY Morrisville football team would like to conduct a community clean up on April 30. The board had no objection to this activity and asked that they spend some time around 2 Christian Hill Road since that is always a problem area.

Vouchers were scanned and emailed to each member of the board for review prior to the meeting. Trustee Roher made a motion to pay audited vouchers as indicated below, seconded by Trustee Donnelly.

General Fund – Vouchers 251-280
Water Fund – Vouchers 76-84

Waste Water Operation & Maintenance Fund – Vouchers 63-70

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

DRAFT MINUTES

Michael Higgins	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
William Donnelly	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Thomas Lane	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

With no further business before the board Trustee Donnelly made a motion to adjourn the meeting at 8:11 p.m., seconded by Trustee Roher. The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Michael Higgins	Trustee	Voted	Yes
Kathleen Roher	Trustee	Voted	Yes
William Donnelly	Trustee	Voted	Yes
Judy Scholefield	Trustee	Voted	Yes
Thomas Lane	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted. Meeting adjourned.

Respectfully submitted,

Amy Will
Village Clerk