

At a regular meeting of the Board of Trustees of the Village of Morrisville, held the 12<sup>th</sup> day of August, 2021, at the Town of Eaton Municipal Offices, 35 Cedar Street, Morrisville, there were:

Present:            Thomas Lane            Mayor  
                  Kathleen Roher        Trustee  
                  William Donnelly      Trustee  
                  Amy Will              Clerk-Treasurer

Absent:            Michael Higgins       Trustee  
                  Judy Scholefield     Trustee

Others: Jim Harp, resident.

Mayor Lane opened the meeting at 7:00 p.m. with the Pledge of Allegiance.

Minutes of the 6/22/21 and 7/8/21 meetings were reviewed. Trustee Roher made a motion to adopt the minutes as written, seconded by Trustee Donnelly. Voting: 3 aye, 0 nay.

**Public Comment:** Mr. Harp was in attendance to ask about the proposed speed limit change to Cambridge Avenue, Amherst Circle, Williams Street and Radnor Lane. Mayor Lane responded that at a prior meeting two concerned parents from opposite sides of the village objected to the amount and speed of traffic in their neighborhoods. He said the board is trying to slow traffic down, knowing that there isn't a lot of enforcement in these areas, but the hope is it will deter some. Mr. Harp questioned how this will be enforced since the village is unable to enforce the stop signs that were put up a few years ago. He added that vehicles do a "California roll" through the intersections, no matter which way they are going. Mr. Harp also expressed concern about a resident on Radnor Lane with a basketball hoop extending into the street, which has created an inviting place to play (in the street). He continued that there is a very young child at this residence who is allowed to ride a scooter all around the neighborhood, unattended and unsupervised. Mayor Lane indicated he will include something in the newsletter advising parents not to allow their children to play in the streets. Mr. Harp thanked the board for their time and left the meeting at 7:27 p.m.

**Public Hearing to amend Chapter 169 of the Village Code:** Mayor Lane opened the public hearing at 7:29 p.m. The board discussed enacting this legislation and requesting enforcement by the Sheriff's Department. With no public comment, Mayor Lane closed the public hearing at 7:30 p.m.

VILLAGE BOARD RESOLUTION 21-14  
VILLAGE OF MORRISVILLE

The following resolution was offered by Trustee Donnelly, who moved its adoption, seconded by Trustee Roher, to wit:

**WHEREAS**, pursuant to the provisions of the Municipal Home Rule Law, a proposed local law titled Local Law No. 2-2021, "A Local Law to Amend Chapter 169 (Vehicles and Traffic) of the Code of the Village of Morrisville," was presented and introduced at a regular meeting of the Village Board of the Village of Morrisville held on July 8, 2021, and was determined to be a Type II action for purposes of SEQR; and

**WHEREAS**, a public hearing was held on such proposed local law on the 12<sup>th</sup> day of August 2021 by the Village Board of the Village of Morrisville and proof of publication of notice of such public hearing, as required by law, having been submitted and filed, and all persons desiring to be heard in connection with said proposed local law having been heard, and said proposed local law having been in the possession of the members of the Village Board of the Village of Morrisville in its final form in the manner required by Section 20 of the Municipal Home Rule of the State of New York; and

**WHEREAS**, it is in the public interest to enact said Proposed Local Law No. 2-2021.

**NOW, THEREFORE,** it is

**RESOLVED,** that the Village Board of the Village of Morrisville, Madison County, New York, does hereby enact Proposed Local Law No. 2-2021 as follows:

“Section 169-24 of the Code of the Village of Morrisville is hereby amended to add a speed limit other than 30 miles per hour as follows:

§ 169-24. Schedule I: Speed Limits.

In accordance with the provisions of § 169-4, speed limits other than 30 miles per hour are hereby established as indicated upon the following described streets or parts thereof:

Name of Street	Speed Limit (mph)	Location
Cambridge Avenue	25	Entire Length
Amherst Circle	25	Entire Length
Radnor Lane	25	Entire Length
Williams Street	25	Entire Length
Union Street	25	Entire Length
East Maple Avenue	25	Entire Length
Jefferson Avenue	25	Entire Length
Mill Street	25	Entire Length
West Maple Avenue	25	Entire Length

IV. This local law shall be effective immediately upon its filing in the office of the Secretary of State.”

The question of the adoption of the foregoing order was duly put to a vote and, upon roll call, the vote was as follows:

Kathleen Roher	Trustee	Voted	Yes
William Donnelly	Trustee	Voted	Yes
Thomas Lane	Mayor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

DATED: August 12, 2021

**Code Enforcement:** CEO Sutton provided a written report for review.

**Department of Public Works:** Tee shirts and sweatshirts were ordered for DPW employees, embroidered with “Village of Morrisville DPW”, as discussed at the meeting last month. Clerk Will advised the board that Dave Commins received 5 tee shirts and 2 sweatshirts and Dave Pushlar received 2 sweatshirts. Dave Pushlar purchased 10 tee shirts with the embroidery in September 2020, and asked that we not purchase any additional for him at this

time. The board was provided with the receipt for this purchase. After discussion, Trustee Roher made a motion to reimburse Dave Pushlar in the amount of \$130.00 for the 10 tee shirts he purchased in September 2020, seconded by Trustee Donnelly. Voting: 3 aye, 0 nay.

The bill for paving village streets and parking lots was received and was approximately \$7,300 more than the quote. Mayor Lane indicated this was due to profiling the streets and more material was needed than quoted. The board expressed concern that the quote was not accurate and suggested this be addressed with any future quotes by this company.

Clerk Will discussed a resolution to modify the General Fund operating budget to reflect a change in CHIPs funding. She noted that when the budget is prepared each year we do not know what our allocation from the state will be for the upcoming year. CHIPs reimbursement was underbudgeted by \$36,385.90 this year. Mayor Lane made a motion to adopt Resolution Number 21-15, seconded by Trustee Roher. Voting: 3 aye, 0 nay.

**RESOLUTION NO. 21-15  
OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION AUTHORIZING THE MODIFICATION OF THE  
2021-2022 GENERAL OPERATING BUDGET**

WHEREAS, the Village of Morrisville participates in the Consolidated Local Street and Highway Improvement Program (CHIPS) administered through the New York State Department of Transportation, and

WHEREAS, the Consolidated Local Street and Highway Improvement Program reimburses municipalities for its local cash expenditures made for highway-related capital projects, subject to specific requirements, and

WHEREAS, based on the New York State Department of Transportation’s CHIPS apportionment, the Village under budgeted the amount available to the municipality in the amount of \$36,385.90.

NOW, THEREFORE, IT IS HEREBY

RESOLVED, by the Board of Trustees of the Village of Morrisville that the 2021-2022 General Operating Budget is hereby amended to modify revenue and expenditure budget lines A3501 and A5110.21 as follows:

Account No.	Description	Debit	Credit
A3501	State Aid, Consolidated Highway Aid		\$36,385.90
A5110.21	CHIPS Capital	\$36,385.90	

Dated: August 12, 2021

Clerk Will said that after applying the qualifying CHIPs reimbursement to the paving bill, there remains a shortfall of \$28,000 that was not budgeted. She indicated a portion of this amount will be reimbursed by Burgess & Tedesco Funeral Home for the paving of the lot between the office and their building. Mayor Lane made a motion to adopt Resolution Number 21-16, seconded by Trustee Donnelly. Voting: 3 aye, 0 nay.

**RESOLUTION NO. 21-16  
OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF MORRISVILLE**

A RESOLUTION AUTHORIZING THE MODIFICATION OF THE  
2021-2022 GENERAL OPERATING BUDGET

WHEREAS, the General Operating Budget has incurred operating expenses in excess of budgeted appropriations, and

WHEREAS, the General Operating Fund has unreserved fund balance sufficient to cover this overage.

NOW, THEREFORE, IT IS HEREBY

RESOLVED, by the Board of Trustees of the Village of Morrisville that the 2021-2022 General Operating Budget is hereby amended to modify revenue and expenditure budget lines A911 and A7310.4 as follows:

Account No.	Description	Debit	Credit
A911	Fund Balance, Unreserved Unappropriated		\$28,000.00
A5110.4	Maintenance of Streets	\$28,000.00	

Dated: August 12, 2021

Clerk Will advised the board that within our fee schedule the village does not currently have a sewer connection fee, as required by village code. This has not been an issue until now. Todd Newton at 6 Amherst Circle built a garage and requested water and sewer service to it. Clerk Will conferred with Attorney Bell on this matter. In an effort not to delay the property owner in proceeding with the project, the sewer connection permit was issued by Superintendent Commins with a provision that the fee would be established by the Board of Trustees at this meeting and payment of such was required within five days or the permit would be revoked immediately. After discussion, Trustee Roher made a motion to establish the residential or commercial building sewer permit fee at \$200.00, seconded by Trustee Donnelly. Voting: 3 aye, 0 nay.

**Historical Preservation:** The board reviewed an email from Mary Helmer expressing interest in being a member. Trustee Roher made a motion to appoint Mary Helmer to the Historic Preservation Commission, seconded by Mayor Lane. Voting: 3 aye, 0 nay.

Mayor Lane advised the board that the grant application for the roof at the Engine House as submitted on July 29. The Mayor thanked the Clerk, Deputy Clerk and the Superintendent of Public Works for all their time and effort involved with the application process.

**Youth Commission/Campus Community Committee:** Trustee Roher said with the resurgence in COVID cases it doesn't look like much can happen in the near future. She did look into reserving the elementary school for a possible Halloween event, however the required COVID protocols don't make it practical to conduct an inside event. An outdoor event is being considered, however weather is always a concern.

**Parking Enforcement:** The board determined the Parking Enforcement Officer should commence work again on August 16. Warning notices for vehicles parked illegally was discussed. In 2020 vehicles received multiple warning notices, some receiving more than five warnings. Trustee Donnelly made a motion to establish it as village policy that that the first week that SUNY Morrisville students return warning notices are to be issued to illegally parked vehicles, with only one warning provided to each vehicle, after which a ticket is to be issued, seconded by Trustee Roher. Voting: 3 aye, 0 nay.

**Justice Court:** Mayor Lane requested Trustees Higgins and Donnelly sit in on court once per month to see what is going on. He said they don't necessarily need to go together, or the same night. This is to observe court activities. Trustee Donnelly agreed and said he would speak with Trustee Higgins.

**Crossing Guard:** The board discussed the crossing guard position and the uncertainty of what the current employee's intentions are. The board agreed that the expectations of this position should be better defined. Clerk Will to send the civil service job description to the board for review. Mayor Lane will determine the additional expectations and send to the board for consideration.

**Trustee:** Trustee Roher provided two quotes and an informational piece on a radar speed sign. She would like to arrange for a salesman to conduct a demonstration on the features of these signs. Mayor Lane requested she do so as soon as possible so the board can move forward on this. Trustee Roher to contact the Deputy Highway Superintendent for Madison County regarding placement of these devices on Eaton Street.

The board discussed the uptick in the level of COVID community transmission in Madison County. Earlier this week Mayor Lane made the decision that anyone entering the Village Office must wear a facial covering, regardless of vaccination status. Clerk Will said she posted multiple signs around the entrance to the building indicating such, however there have been more coming in without a mask than with one. Trustee Roher made a motion that anyone accessing the Village Office must wear a facial covering regardless of vaccination status, and in the event of a significant number of individuals refusing to do so, or if Madison County transitions to the high level of community transmission, the Mayor has the authority to close the office to the public until such time as the level of community transmission reduces to the moderate or low level, seconded by Trustee Donnelly. Voting: 3 aye, 0 nay.

**Mayor:** The board discussed the moratorium on short term rentals within the village, which is set to expire soon. Clerk Will previously emailed the board two news articles as well as the local law enacted by the Village of Cazenovia to regulate this activity. The board's agreed there should be an annual licenses process, the number of guests should be limited, a maximum rental period established, no recreational vehicles allowed to park in driveways, no parking on lawns, no commercial activity, and a property manager must be within close proximity. The determined they require more time to consider all that should go into our regulations and requested Clerk Will contact Attorney Bell regarding extending the moratorium for another six months.

Trustee Roher made a motion to schedule a joint public hearing with the Town Board of the Town of Eaton on August 24, 2021 at 6:00 pm at the Town of Eaton Municipal Building, to receive feedback from village and town residents on the option for allowing retail cannabis dispensaries and/or on-site cannabis consumption establishments within the Village of Morrisville or Town of Eaton, and any other business which may come before the board, seconded by Mayor Lane. Voting: 3 aye, 0 nay. The board stated that acceptable face coverings are required for this meeting, and asked Clerk Will to contact the Governor's Office to request a local liaison to attend.

Trustee Roher made a motion to modify the Clothing/Footwear Allowance policy to remove tee shirts and sweatshirts as allowable clothing for reimbursement, seconded by Mayor Lane. Voting: 3 aye, 0 nay. This change was made based on the board's decision for the village to directly purchase embroidered tee shirts and sweatshirts for all DPW employees.

**Clerk-Treasurer Report:** The board was provided financial reports detailing income and expenditures to date by fund, as well as the amount outstanding for water/sewer bills.

Clerk Will noted that the first tranche of American Rescue Plan Act funding was received in late July in the amount of \$94,434.68. She is working through the calculations to determine what amount, if any, may be used for revenue replacement (i.e. unrestricted use). The remaining aid has specific eligible uses as required by the Treasury. Clerk Will to update the board once she completes this process. She presented the board with a resolution to recognize receipt of these funds. Until eligible expenses have been incurred these funds will be recorded as a liability. Mayor Lane made a motion to adopt Resolution Number 21-17, seconded by Trustee Donnelly. Voting: 3 aye, 0 nay.

**RESOLUTION NO. 21-17  
OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION AUTHORIZING THE MODIFICATION OF THE  
2021-2022 GENERAL OPERATING BUDGET IN RECOGNITION OF  
AMERICAN RESCUE PLAN ACT FUNDING**

WHEREAS, the federal government has passed several laws in the past year to address the economic and health consequences of the coronavirus pandemic, and

WHEREAS, The American Rescue Plan Act (ARPA) was signed into law on March 11, 2021 and provides significant funding to local governments in New York State, and

WHEREAS, the Village of Morrisville has received the first tranche of funding in the amount of \$94,434.68, and

WHEREAS, the Board of Trustees of the Village of Morrisville wish to recognize receipt of these funds in accordance with guidance issued by the Government Accounting Standards Board and the Office of the New York State Comptroller, and

WHEREAS, the Board of Trustees of the Village of Morrisville will ensure that ARPA monies are used in accordance with expenditure guidelines as set forth by the U.S. Department of Treasury.

NOW, THEREFORE, IT IS HEREBY

RESOLVED, by the Board of Trustees of the Village of Morrisville that the 2021-2022 General Operating Budget is hereby amended to modify the account and budget lines as follows:

Account No.	Description	Debit	Credit
A410	Due from State and Federal Government	\$94,434.68	
A688	Other Liabilities		\$94,434.68
A200	Cash	\$94,434.68	
A410	Due from State and Federal Government		\$94,434.68

Dated: August 12, 2021

Clerk Will provided the board with information from NYCOM and the Public Service Law regarding termination of water/sewer service. She noted the village has the ability to terminate service again, with some restrictions. In July, 32 termination notices were issued totaling \$39,017.61. A termination date of 8/24/21 was set in accordance with our local law. Clerk Will discussed the terms of potential deferred payment agreements. Trustee Donnelly made a motion establishing the following terms to be included with any deferred payment agreement, pursuant to Public Service Law: the customer is required to make a down payment of one-half of the amount of arrears or three months average billing, whichever is less, and obligate customers to make timely payment of current charges for service together with payment of arrears during the pendency of the agreement, seconded by Mayor Lane. Voting: 3 aye, 0 nay.

The board reviewed an email from Parsons, a contractor for the NYS DEC. Parsons conducted a site investigation at the former Morrisville Landfill on Swamp Road in September 2018. Based on that site inspection, NYS DEC requested Parsons to install monitoring wells to assess groundwater quality. Clerk Will spoke with George Moreau of Parsons who indicated the intention is to install 3- 2inch PVC monitoring wells around the perimeter of the property. Mayor Lane made a motion authorizing Parsons and NYS DEC to access village property located on Swamp Road, seconded by Trustee Donnelly. Voting: 3 aye, 0 nay.

The board was provided with an application for a liquor license renewal by The Fort. The board voiced no concern regarding this application.

Trustee Donnelly made a motion authorizing removal of an erroneous late fee assessed to Sarah Deck's account (#001480) in July in the amount of \$16.73, seconded by Mayor Lane. Voting: 3 aye, 0 nay. Ms. Deck has a deferred payment agreement in place which suspends late fees.

Mayor Lane made a motion authorizing the following budget transfer: A3620.2 (Code Enforcement Equipment) \$700.00 from A1990.4 (Contingency), seconded by Trustee Roher. Voting: 3 aye, 0 nay.

Vouchers were scanned and emailed to each member of the board for review prior to the meeting. Trustee Roher made a motion to pay audited vouchers as indicated below, seconded by Trustee Donnelly. Voting: 3 aye, 0 nay.

General Fund – Vouchers 264-292  
Water Fund – Vouchers 68-73

Waste Water Operation & Maintenance Fund – Vouchers 68-73

With no further business before the board Mayor Lane made a motion to adjourn the meeting at 9:29 p.m., seconded by Trustee Roher. Voting: 3 aye, 0 nay. Meeting adjourned.

Respectfully submitted,

Amy Will  
Village Clerk