

At a regular meeting of the Board of Trustees of the Village of Morrisville held the 11th day of August, 2022, at the Town of Eaton offices, Morrisville, there were:

Present:	Thomas Lane	Mayor
	Kathleen Roher	Trustee
	William Soden	Trustee
	Craig Waters	Trustee
	Amy Will	Clerk-Treasurer

Absent: William Donnelly Trustee

Others: Janet Oley, Deputy Village Clerk.

Mayor Lane opened the meeting at 7:01 p.m. with the Pledge of Allegiance.

Minutes of the July 14, 2022 meeting were reviewed. Trustee Soden made a motion to approve the minutes as written, seconded by Trustee Waters, all ayes. Motion carried.

Public Comment: None.

Parking Enforcement: Mrs. Oley provided a report of parking ticket collections. She reviewed the number of tickets issued, paid or dismissed by academic year. She made recommendations on how this might be improved.

Code Enforcement: CEO Sutton submitted a written report for review. Mayor Lane noted that CEO Sutton has been very busy with the recent opening of two businesses. Action taken regarding both was discussed.

Clerk Will asked the board to review the “Call-Out Response” provision of the employee handbook and to consider amending this policy to include the Code Enforcement Officer. She noted that Mr. Sutton regularly makes himself available outside his normal work schedule to come to the village to address various code enforcement matters to are of an important or urgent matter. After discussion, Trustee Waters made a motion that the section of the Village’s Employee Handbook captioned “Call-Out Response” is hereby amended to read as follows:

Call-Out Response

In recognition of the necessity for the Village Clerk-Treasurer and Superintendent of Public Works to be responsive to unscheduled call-outs, and to ensure an acceptable level of service, the following call-out response plan will be in operation:

Snow Removal – upon the accumulation of 4” or more of snow; the locations to be cleared are the DPW barn, Village owned parking lots, unmarked fire hydrants, Village sidewalks, and any other areas that directly affect the public health, safety and welfare of the residents of the Village.

Water Main Breaks – that, in the judgment of the Superintendent of Public Works, warrant immediate repair in order to protect the public health, safety and welfare.

Emergency Call-Back - An emergency call-back is defined as an unscheduled request made by the Mayor or his or her designee for an employee to return to work due to an unforeseen situation or emergency work after leaving the Village at the end of his or her regular shift and before the beginning of the next regularly scheduled shift.

Part-time employees who are requested by the Mayor or Superintendent of Public Works to return to work for snow removal, water main breaks or an emergency call-back, and the Code Enforcement Officer, who returns to work when in his judgement is necessary to attend to code enforcement matters, shall be paid for a minimum of four hours. If the time actually worked on any such callback event exceeds four hours, the employee shall be compensated for the actual number of hours worked.

In the event a part-time employee is requested by the Mayor or Superintendent of Public Works to work on any Village observed holiday for snow removal, water main breaks or an emergency call-back, the employee shall be paid for a minimum of four hours at a special holiday rate of 2.25 times the employee's regular rate of pay. If the time actually worked on any such holiday exceeds four hours, the employee shall be compensated for the actual number of hours worked at the special holiday rate of 2.25 times the employee's regular rate of pay.

In extraordinary circumstances, the Board of Trustees may authorize compensatory time for FLSA non-covered and exempt employees who respond to an unscheduled call-out as defined above.

The motion was seconded by Mayor Lane, all ayes. Motion carried.

Department of Public Works: Mayor Lane advised the board that Superintendent Commins spoke with Waste Water Operator Cunningham regarding sludge removal from the plant. Last month it was noted that Waste Water Operator Cunningham wanted to purchase a lined dumpster for the plant. Superintendent Commins proposed the village retain the dump truck rather than sell it when the new one is received and it be used at the waste water plant to collect and transport sludge. Waste Water Operator Cunningham thought that was a good idea. For the village to take the sludge to the landfill we need to obtain a 'Waste Transporter Permit' from the NYS Department of Environmental Conservation. Mayor Lane made a motion authorizing the submission of a Waste Transporter Permit Application, seconded by Trustee Waters, all ayes. Motion carried.

Historic Preservation: Trustee Soden provided an update regarding the Landmark Day event. It went very well and attendance was good. The status of the Engine House grant was also discussed.

Planning Board/Zoning Board of Appeals: Clerk Will indicated that neither board has met recently.

Youth Commission: Trustee Roher said the Syracuse Mets trip and the kickball & crafts night weren't heavily attended, but were well received. She added that Ms. Warner did a good job planning the two events in a short time. Hopefully this is a start to improving and growing the program.

Campus/Community Committee: Trustee Roher said there have been discussions about a potential Halloween event. Nothing has been finalized at this point however.

Trustee: Trustee Roher discussed the recent email from Greg Molloy, MECS Superintendent, with a request to consider placement of radar speed signs on Eaton Street near the school zone. She obtained a quote for solar powered rapid flashing crosswalk signs. Trustee Roher is unsure if these are similar to what DOT is using and would like to reach out to them first. Mayor Lane agreed and suggested she also obtain additional quotes.

Mayor: Mayor Lane reported that the SUNY Morrisville project to expand their sports fields, which was discussed last month, is not moving forward due to a lack of funding.

Mayor Lane advised the board that Dale Mulcahy, owner of 25 East Main Street, would like to put climate-controlled storage in the west end of the building, where the dry-cleaning operations were formerly located. Zoning does not currently permit this so a change would be necessary. Trustee Soden noted that this would take away from other potential uses for this property. Trustee Waters agreed and questioned whether this is the best use for that space and others in this zoning district if a change were made. Mayor Lane said the board would discuss this further next month.

Mayor Lane thanked Trustee Waters for the work he put into the Landmark Day event. He was very pleased with how it turned out. He thought the flyer prepared for the event was well done and should be provided to new residents, along with a welcome letter. The board discussed a potential welcome letter at length and Mayor Lane suggested everyone give some thought to this and come back with ideas for it at the next meeting.

Mayor Lane discussed the downtown revitalization initiative. The Cazenovia Area Community Development

Association (CACDA) and the Partnership for Community Development (PCD) are preparing a joint application for the 2022 Downtown Revitalization Initiative (DRI) on behalf of the villages of Cazenovia, Hamilton, and Morrisville. The colleges are the connection between the communities so it's being called the "college corridor". Mayor Lane attended a meeting three weeks ago with representatives of the municipalities, colleges, CACDA, PCD and others. A letter of intent to apply has been submitted. Concerns were discussed by members of the board, particularly what the cost to the village is for preparation of this grant and how grant funds will be shared equitably between us. Mayor Lane said another meeting is forthcoming. After additional discussion, Trustee Soden made a motion to adopt Resolution Number 22-17, seconded by Trustee Roher, all ayes. Motion carried.

**RESOLUTION NO. 22-17
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MORRISVILLE**

**A RESOLUTION APPROVING AN APPLICATION FOR A
DOWNTOWN REVITALIZATION GRANT IN
CONJUNCTION WITH THE VILLAGES OF CAZENOVIA AND HAMILTON**

WHEREAS, the Village of Morrisville is applying to the New York State CNY Regional Council for a DRI or Downtown Revitalization Grant in conjunction with the villages of Cazenovia and Hamilton for the Madison County Higher Education Corridor.

WHEREAS, as a requirement under the rules of this program, said municipalities must obtain the "approval/endorsement of the governing body of the municipality in which the project will be located";

NOW, THEREFORE, be it resolved that the Board of Trustees of the Village of Morrisville does hereby approve and endorse the application of the Village of Morrisville for a Downtown Revitalization Grant.

Dated: August 11, 2022

Clerk-Treasurer Report: The board was provided financial reports detailing income and expenditures to date by fund, as well as the amount outstanding for water/sewer bills.

Mayor Lane made a motion authorizing Clerk Will to advertise the Deputy Clerk-Treasurer position in the Hi, Neighbor, seconded by Trustee Soden, all ayes. Motion carried.

Mayor Lane made a motion approving the Engine House grant contract with New York State, and authorizing the Mayor to execute such pending review by the village attorney, seconded by Trustee Waters, all ayes. Motion carried.

Trustee Waters made a motion authorizing an adjustment to the O&M portion of the following water bills for metered pool use; Mike Selinsky (Account 000490) 906 cf for a credit of \$49.83; James Scholefield (Account 00335) 560 cf for a credit of \$30.80, Thomas Lane (Account 000360) 957 cf for a credit of \$52.63, seconded by Trustee Roher, all ayes with Mayor Lane abstaining. Motion carried.

Mayor Lane made a motion authorizing an adjustment to the water/sewer account of the New York State Office for People with Developmental Disabilities (Account #000935) in the amount of \$359.07 representing accumulated late fees that the state is not required to pay, seconded by Trustee Soden, all ayes. Motion carried.

Mayor Lane made a motion authorizing the attendance of Sue Greenhagen and Mary Helmer at the 2022 NY Statewide Preservation Conference, seconded by Trustee Soden, all ayes. Motion carried.

Trustee Waters made a motion authorizing Clerk Will to use the municipal credit card for the purchase of an air purifier for the Village Office at a cost not to exceed \$999.00, seconded by Mayor Lane, all ayes. Motion carried.

Clerk Will provided the board with the annual report on the condition of the Contingency and Tax Stabilization Reserve Fund.

Mayor Lane made a motion authorizing the following budget transfer: A7310.1 (Youth Commission Personal Service) \$2,175.00 from A7310.41 (Youth Commission Program Expense) and A7310.8 (Youth Commission FICA) \$170.00 from A7310.41 (Youth Commission Program Expense), seconded by Trustee Soden, all ayes. Motion carried.

Vouchers were reviewed by the board. Trustee Roher made a motion to pay audited vouchers as indicated below, seconded by Trustee Soden, all ayes. Motion carried.

General Fund – Vouchers 43-71 Waste Water Operation & Maintenance Fund – Vouchers 7-11
Water Fund – Vouchers 7-12

With no further business before the board, Trustee Waters made a motion to adjourn the meeting at 9:28 p.m., seconded by Trustee Soden, all ayes. Meeting adjourned.

Respectfully submitted,

Amy Will
Village Clerk-Treasurer